



Municipality of Chatham-Kent – Parks and Recreation
Step 3 of the Roadmap to Reopen - Facility Procedures
subject to updates

Please note: It is the expectation that everyone entering the facility will respect and adhere to all protocols and directives. Failure to comply with the stated COVID safety protocols will result in the forfeiture of your permit.

The facility guidelines are in place to protect the safety of staff and the public. The guidelines provide direction or protocols to reduce the risk of COVID-19 transmission. Whether you are a participant, coach, official, spectator, parent, staff or contractor, you are all responsible to prevent the transmission of COVID-19 and ensure the facility guidelines are followed. The Municipality will continue to update our facility guidelines and procedures.

Site Management /Personal Hygiene

- Follow all on-site signage.
- Always maintain 2 metres from others unless engaging in organized sport activity.
- The use of masks is mandatory for all patrons not on ice surface (once your helmet goes on your mask can come off)
- Participants, coaches, and parents/guardians are to follow posted self-screening guidelines before entering the Arena.
 - Are you experiencing any symptoms such as fever, cough, difficulty breathing?
 - Have you travelled outside Canada in the last 14 days?
 - Have you or someone you have been in close contact with tested positive for COVID-19 within the past 14 days?
 - Have you been in close contact with someone who is being tested or has exhibited symptoms of COVID-19 within the last 14 days?
 - If you answer YES to any of the above questions, **please do not enter the facility.**
- If someone becomes ill while onsite, please report the illness to the user group organizer and Arena Management immediately.
- Participants are encouraged to “Come Prepared” by dressing in their required equipment (except skates/ helmets/gloves/goalie pads) prior to entering the facility.
- Be mindful of common surfaces and limit touch points.
- When coughing or sneezing cover your mouth and nose with a tissue or into your elbow.
- Avoid touching eyes, nose, or mouth and absolutely no spitting.
- Entry and exit doors / gates will be propped open where appropriate.
- Hand sanitizer will be available throughout the lobby for public use.
- Bathrooms are available. Facility users are encouraged to use a washroom before coming to the arena.
 - Soap, water, and paper towels are available in both the men’s and women’s washrooms for public use. Signage is posted in the washrooms reminding the public to wash their hands.
- Facility water fountains will be unavailable. Participants are required to bring their own water bottle, with water, with their name on it. Water filling stations will be available.
- Other than participants’ water bottles, no outside food or beverages are permitted in the facility.
- **Indoor capacity for spectators will be determined by facility limitations.**



- Congregating inside the arena or parking lot areas is not permitted at any time.
- Dressing Rooms are available for use with 2 meters social distancing.
- Dressing room showers are permitted within the 15-minute time frame for exiting the dressing room after your rental. Teams/groups that require multiple members showering, may want to consider having members leave the ice early to get showers completed in the 15-minute time frame.
- No parents/guardians will be allowed down the dressing room hallway. Skate tying areas are available, in designated areas.

User Group / Permit Holder Requirements

- All user groups will be required to submit a COVID-19 safety plan to the Municipality of Chatham-Kent and follow the [Return to Play](#) terms and COVID procedures set out by their governing body.
- Responsible for screening, tracking attendance for each participant and parent/guardian at every ice session.
- **Responsible for vaccine passport verifications for each participant and parent/guardian at every ice session if you permit fans/parent/guardian in the facility. This guidance document provided by the Ministry of Health will provide details of requirements of the vaccine passport plan [Proof of vaccination guidance for businesses and organizations](#).**
- Ensuring the indoor capacity for spectators with 2-meter distancing is followed by each participant and parent/guardian at every ice session.
- The municipality recommends a maximum of 20 players + coaches and trainers on the ice/floor, as most arena dressing room have a limit of 10 people per room with 2 metre physical distancing. This may differ at each arena based on change room size/layout.
- Do not share equipment unless it is disinfected before and after each use.
- Off ice warmups are not permitted inside the facility by any user or user group.
- Participants will not be able to enter the Arena until ten (15) minutes prior to the start of their ice time and must vacate the facility within fifteen (15) minutes of the conclusion of their ice time.
- Junior clubs and staff will be permitted to enter the facility 30 minutes before on ice warmups on game nights only and fans will be permitted to enter the facility 15 minutes before puck drop, again only on game night.

Signage

- Signage is at the entrance gate referencing stay home if ill, maintain social distancing, wash hands before and after use, etc.
- Signage is posted in the washrooms reminding the public to wash their hands.
- Signage on the exterior of the washroom and dressing rooms notes capacity.
- Signage reminding patrons to maintain 2 meters in viewing areas.
- Other general facility information signage is posted throughout the facility.

Sanitation

- Full cleaning and disinfection of viewing areas will occur each evening.
- Additional cleaning and disinfection of touchpoints (door handles, faucets, bathrooms, handrails, etc.) will occur at least twice per day.



- Cleaning and disinfection of dressing rooms will occur frequently.
- Washrooms are cleaned and disinfected frequently by Municipal Staff. Cleaning and disinfection details are documented in the arena check sheet.
- Documentation of cleaning and disinfection of washrooms will be recorded on the daily check sheets.
- PPE is available to staff as required for task.
- Manufacturer's instructions to be followed when using disinfectants.
- Cleaning and disinfection equipment are onsite and stocked regularly.
- Garbage and recycling are removed daily.

Entrance to Facility and Rink Areas

- Arena patrons will be required to use the main front entrances to enter the building.
- Participants should arrive on-site with sufficient time to complete the screening process before entry.
- Group will remain outside (while maintaining physical distancing) until the entire group is on site and ready to enter while wearing their masks.
- Participants will only be permitted to enter the Arena fifteen (15) minutes prior to the start of the scheduled ice time.
- Entry doors will be unlocked fifteen (15) minutes prior to ice rental time to allow for the group to enter the facility together and the doors will be locked immediately after group enters. If any participants arrive after the doors have been locked, they will not be permitted into the facility. Additionally, if an individual exits the building after this time, they will be unable to re-enter the building.
- Junior clubs and staff will be permitted to enter the facility 30 minutes before on ice warmups on game nights only. Fans will be permitted to enter the facility 15 minutes before puck drop, again on game nights only. If any fans or participants arrive after the doors have been locked, they will not be permitted into the facility. Additionally, if an individual exits the building after this time, they will be unable to re-enter the building.
- When entering the Arena individuals are required to utilize the hand sanitizer provided.
- Participants will be directed to their assigned dressing rooms by the digital signage board located in the lobby.
- Participants under the age of 18 may have their parent/guardian assist with tying of skates in the designated area. **Parent/guardian is not permitted down the dressing room hallway.**

Exiting the Facility

- All participants/coaches/spectators must vacate the facility within fifteen (15) minutes of the conclusion of their ice time.
- A coach/ group representative must remain with the group until all participants have left the facility. It is recommended that groups exit together as a group.
- Individuals are not to exit the facility through the main entrance doors.
- There will be signs marking the exit route.